Hello All,

PKD kicks off next week and we are excited to see you all! Please see below for some important updates and reminders. A copy of this email, and all other email updates, is also available under the files for download on SpeechWire.

**Student Congress**

If you have students entered in Student Congress you are eligible to submit legislation. You may send multiple pieces of legislation but should indicate what is your top choice as each school is only guaranteed one piece of legislation. Legislation should be sent to Jessica.furgerson@uc.edu no later than March 5th. The complete docket will be available on March 6th via SpeechWire.

**Code of Conduct**

Please remember to complete the Pi Kappa Delta [Code of Conduct Form](https://docs.google.com/forms/d/e/1FAIpQLSdjKijh9kFYO7Su-eLLhKlqON8Fu9KpnCUk6F4V5G8r4XaPdA/viewform). We need one form completed on behalf of each school participating. The form is also available on the invitation and the tournament page on Speechwire.

**SpeechWire Account Setup and Activation**

Competitors in Extemp and Broadcast Journalism must have active SpeechWire accounts to access draw. Coaches, make sure all competitors have SpeechWire accounts – these should be **created by the coach and not independently by the student** in the SpeechWire system.

View the step-by-step video here: Click on Student Accounts video.

***https://www.speechwire.com/p-video-resources.php***

Also provided is a pdf:

[***https://www.speechwire.com/handbooks/registrationhandbook.pdf***](https://www.speechwire.com/handbooks/registrationhandbook.pdf)

**All judges must also have an activated SpeechWire account to access their electronic ballots. Please ensure all of your judges have activated their account, including your asynchronous judge, prior to the start of the tournament.**

**Draw Procedures**

If you are competing in EXT, IPDA, or NPDA please familiarize yourself with the draw procedures posted on Speechwire under files for download.

**Video & Resume Uploads**

ALL submission must be received no later than March 13, 2025 by 6:00am EST. No late videos will be accepted.

You may upload your resume/video to your choice of viewing platform (i.e. vimeo, youtube, google drive) as long as the permission is set to allow anyone with the link to view the performance. Check out step-by-step instructions of this process here: <https://www.youtube.com/watch?v=9GZkuW3e76w>

\*\*It is the responsibility of the competitors/coaches to ensure all videos are accessible to anyone with the link. We recommend using one of the platforms mentioned above and confirming the accessibility of your link prior to submitting. Tournament staff are unable to replace broken links once the submission deadline has passed.\*\*